

**APPLICATION FOR EMPLOYMENT****PRIVATE & CONFIDENTIAL**

Return this form to: **Silvery Tweed Cereals Ltd.**  
**Tweedside Trading Estate,**  
**Berwick upon Tweed. TD15 2XF.**

Ref No: \_\_\_\_\_

POSITION APPLIED FOR \_\_\_\_\_

|   |  |              |                   |                |  |
|---|--|--------------|-------------------|----------------|--|
| Surname:  |  | Forename(s): |                   | Title:         |  |
| Address:  |  |              |                   |                |  |
|   |  |              |                   | Postcode:      |  |
| NI No:  |  |              | Telephone Number: |                |  |
| Current driving licence?  |  | Yes/No       |                   | Mobile Number: |  |
| Expiry Date:  |  |              |                   |                |  |
| Email address:  |  |              |                   |                |  |
| Are there any restrictions on you taking up employment in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, please provide details) |  |              |                   |                |  |

**EDUCATION HISTORY**

|  |  |
|--|--|
| Schools/colleges/university:             | Qualifications gained:                   |
| <br><br><br><br><br><br><br><br><br><br> | <br><br><br><br><br><br><br><br><br><br> |

**EMPLOYMENT HISTORY (Please complete in full and use a separate sheet if necessary)**

| Dates From - To                          | Name & Address of Employer               | Job Title                                | Duties                                   | Rate of Pay                              | Reason for Leaving                       |
|--|--|--|--|--|--|
| <br><br><br><br><br><br><br><br><br><br> | <br><br><br><br><br><br><br><br><br><br> | <br><br><br><br><br><br><br><br><br><br> | <br><br><br><br><br><br><br><br><br><br> | <br><br><br><br><br><br><br><br><br><br> | <br><br><br><br><br><br><br><br><br><br> |

Notice required in current post:

## OTHER EMPLOYMENT

Please note any other employment you would continue with if you were to be successful in obtaining this position:

## REFERENCES

Please note here the names and addresses of two persons from whom we may obtain both character and work experience references:

|    |    |
|----|----|
| 1. | 2. |
|----|----|

## HEALTH DETAILS

Please specify any special arrangements for work associated with any impairment:

Please specify any special arrangements you will need to attend an interview:

## DECLARATION (Please read this carefully before signing this application)

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate my employment.
2. Should we require further information and wish to contact your doctor with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor. I agree that the organisation reserves the right to require me to undergo a medical examination. In addition, I agree that this information will be retained in my personnel file during employment and for up to six years thereafter and understand that information will be processed in accordance with the Data Protection Act.
3. I agree that should I be successful in this application, I will, if required, apply to the Criminal Records Bureau/Scottish Criminal Records Office for a basic disclosure. I understand that should I fail to do so, or should the disclosure not be to the satisfaction of the company, any offer of employment may be withdrawn or my employment terminated.

Signed: ..... Date: .....